



NEARLYWED PLANNING GUIDE

Bachelorette Party Checklist

A timeline-based guide to planning a celebration the bride, and the whole group, will actually enjoy. From the first save-the-date to the final thank-you note.

- 01 SET THE VISION
- 02 LOCK IN LOGISTICS
- 03 FINALIZE DETAILS
- 04 CELEBRATE & WRAP UP

what's inside

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|-----------------------------|---|
| 4-6 MONTHS OUT | Talk to the bride, set the budget, choose a destination, and send the save-the-date. |
| 2-4 MONTHS OUT | Book lodging and travel, send the official invite, and open a shared expense tracker. |
| 1-2 MONTHS OUT | Plan the itinerary, order decor, assign roles, and collect final payments. |
| FINAL 2 WEEKS | Confirm reservations, build a packing list, and prep games and activities. |
| WEEK OF & DAY-OF | Pack, confirm transportation, set up, and celebrate. |
| AFTER THE TRIP | Settle expenses, share photos, and send thank-yous. |

STEP ONE

Talk to the Bride

- ☐ **Vibe:** relaxed spa weekend, high-energy party trip, or outdoor adventure?
- ☐ **Guest list:** who does she want there, and are partners invited?
- ☐ **Dates:** a few weekends that work with her schedule, 2-3 months out
- ☐ **Budget comfort level:** what feels reasonable to ask guests to spend
- ☐ **Dealbreakers:** any activities, themes, or places that are a hard no

4-6 MONTHS

The Big Decisions

- ☐ Set a realistic group budget range
- ☐ Choose a destination everyone can reach
- ☐ Pick final dates and confirm with the bride
- ☐ Build the guest list with contact info
- ☐ Send a save-the-date to the group
- ☐ Start a group chat for planning updates

Plan around the group's lowest comfortable budget, not the average, so no one feels priced out of the celebration.

2-4 MONTHS

Locking In Logistics

- ☐ Book lodging for the group
- ☐ Book flights or organize carpools
- ☐ Reserve major activities and deposits
- ☐ Send the official invite with full cost details
- ☐ Open a shared expense tracker (Splitwise works great)
- ☐ Collect first deposit from guests

1-2 MONTHS

Nailing the Details

- ☐ Plan the full day-by-day itinerary
- ☐ Order decorations, favors, and theme items
- ☐ Book restaurant reservations for group meals
- ☐ Assign roles: group chat, budget, day-of logistics
- ☐ Collect final payments from all guests
- ☐ Plan any surprises or sentimental touches

FINAL 2 WEEKS

Final Touches

- ☐ Reconfirm all reservations and headcounts
- ☐ Build and share a group packing list
- ☐ Finalize and share the itinerary with everyone
- ☐ Prep games, playlists, or activity supplies
- ☐ Send a final payment reminder if needed
- ☐ Double-check any dietary restrictions collected

WEEK OF

Final Prep

- ☐ Pack decor, outfits, chargers, first-aid basics
- ☐ Confirm flights, rideshares, or drivers
- ☐ Send arrival details to the group
- ☐ Set aside a cash buffer for group incidentals

DAY OF

Show Time

- ☐ Confirm check-in and who has the keys
- ☐ Set up decor before the bride arrives
- ☐ Ready any welcome bags or printed itineraries
- ☐ Assign someone to manage the shared photo album

AFTER

Wrapping It Up

- ☐ Settle any final shared expenses within a week
- ☐ Create and share a group photo album
- ☐ Send thank-yous to guests, especially those who traveled far
- ☐ Debrief with the bride about her favorite moments

Quick Reference: Who's Handling What

- ☐ **Budget & expense tracker:** _____
- ☐ **Lodging & travel booking:** _____
- ☐ **Itinerary & activities:** _____
- ☐ **Decor & theme items:** _____
- ☐ **Day-of logistics:** _____
- ☐ **Group chat & communication:** _____

Need more help planning? Visit nearlywed.com for bachelorette party ideas, budgeting guides, and everything else you need for the wedding season ahead.